



## Children's Safeguarding Scrutiny Oversight Panel Terms of Reference

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| <b>Purpose</b>                  | To provide strategic insight, collective oversight and coordination of scrutiny activity relating to safeguarding children in the City of London and Hackney.   |
| <b>Remit / Early Priorities</b> | <ul style="list-style-type: none"> <li>● To support the independent scrutiny of local safeguarding arrangements in the City of London and Hackney.</li> <li>● To map mechanisms for scrutiny across safeguarding children partnership.</li> <li>● To map existing actions plans across partners – including from external reviews such as Ofsted and CQC.</li> <li>● Establish current scrutiny focus across partners.</li> <li>● Identify common themes for improvement and eradicate duplication.</li> <li>● Establish strategic focus for the following six months of scrutiny activity.</li> </ul>  |
| <b>Core Membership</b>          | <ul style="list-style-type: none"> <li>● Independent Children's Safeguarding Commissioner, CHSCP.</li> <li>● Senior Professional Advisor, CHSCP.</li> <li>● Chair, Hackney Children and Young People Scrutiny Commission, Hackney Council.</li> <li>● Chair, Safeguarding Children Sub Committee, City of London Corporation.</li> <li>● Director of People (City of London Corporation) + QA Lead</li> <li>● Director of Children's Social Care (Hackney) + QA Lead</li> <li>● NEL CCG Assistant Director Safeguarding</li> <li>● Police Quality Lead</li> <li>● Business and Performance Manager, CHSCP.</li> </ul> <p>Membership may be extended as and when required.</p>   |
| <b>Chair(s)</b>                 | Independent Children's Safeguarding Commissioner, CHSCP.  |
| <b>Admin Support</b>            | CHSCP Partnership Coordinator (chscp@hackney.gov.uk)  |
| <b>Frequency</b>                | <p>The Scrutiny Panel will meet twice a year.</p> <p>Extraordinary meetings may be requested by the Chair in the event that a decision is required prior to the next scheduled meeting.</p>   |
| <b>Roles</b>                    | <p><u>Independent Children's Safeguarding Commissioner, CHSCP:</u></p> <ul style="list-style-type: none"> <li>● Agree agendas and chair the Scrutiny Oversight Panel.</li> <li>● To support, through participation and contributions, the development of a coordinated approach to safeguarding children scrutiny across the City of London and Hackney.</li> <li>● To drive clarity and establish strategic focus relating to scrutiny of safeguarding children in the City of London and Hackney.</li> <li>● To establish an approach that facilitates constructive engagement with a focus on mentoring and continuous improvement</li> </ul> <p><u>All Scrutiny Panel members</u><br/> <i>The individual authority and responsibilities of participants is not diminished by participation in this group.</i></p> |

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|               | <ul style="list-style-type: none"> <li>● To be individually accountable for their area of responsibility and delivery.</li> <li>● To share scrutiny reports, audits, action plans falling under their scrutiny role.</li> <li>● To mobilise resources as required in response.</li> <li>● To ensure someone with delegated authority can attend the Scrutiny Oversight Panel in the event of absence.</li> <li>● Ensure dissemination of information to their organisations.</li> <li>● Ensure Scrutiny Oversight Panel decisions are swiftly actioned.</li> <li>● Participate and contribute to scrutiny activity as required.</li> </ul> |
| <b>Agenda</b> | <p>Agendas to include (but not exclusive to):</p> <ul style="list-style-type: none"> <li>● Review of previous Scrutiny Oversight Panel minutes and actions.</li> <li>● Performance Data Analysis / Strategic Threat Assessment</li> <li>● Improvement plans, action plans, audit reports, serious incidents, reviews.</li> <li>● Current issues/risks for focus.</li> <li>● Next steps/key actions.</li> </ul> <p>Meeting documentation will be circulated via email by the CHSCP Partnership Coordinator one week prior to meetings.</p>  |