

The City of London SCP Board – Terms of Reference

Role

The City of London Safeguarding Children Partnership Board (*The City Board*) is established by safeguarding partners to drive the work of the City & Hackney Safeguarding Children Partnership. It is tasked with ensuring ongoing collaboration of safeguarding partners and relevant agencies in their work to safeguard and promote the welfare of children and young people.

Membership

The City Board comprises representatives from safeguarding partners and a number of 'core' relevant agencies, named / designated professionals and key roles. Other relevant agencies as defined within the CHSCP's safeguarding arrangements will be invited to engage in the City Board as and when required.

- The City of London Corporation (Community & Children's Services / Community Safety)
- The City of London Police
- NHS North East London Clinical Commissioning Group
- Public Health
- Schools' representatives
- Health Providers (Homerton University Hospital NHS Foundation Trust and East London NHS Foundation Trust)
- The National Probation Service
- Voluntary Organisations
- Lead Members
- Lay Members

Responsibilities

To drive the work of the CHSCP by:

- Developing relevant multi-agency strategies and action plans that are required to deliver the CHSCP's business plan, safeguarding children and young people in the context of their families, peer groups, schools and communities and promoting their welfare.
- Delivering progress against the CHSCP business plan in respect of safeguarding activity in the City of London.
- Identifying any risks and the necessary mitigating action required to sustain effective multi-agency safeguarding practice in the City of London.
- Identifying emerging local and national issues to inform priority setting by the statutory safeguarding partners of the CHSCP.
- Identifying any challenges to local or national safeguarding practice and recommending solutions to the statutory safeguarding partners of the CHSCP and the City Board.
- Actively engaging and collaborating with children, young people, their families and communities in order to inform safeguarding developments and improve practice.
- Raising awareness of key developments, themes and learning across the safeguarding partnership and with children, young people, families and communities.

- Ensuring the regular engagement with the work of the CHSAB, Community Safety Partnerships and Health & Wellbeing Boards for the City of London.
- Maintaining oversight of any changes in legislation and guidance in respect of multi-agency safeguarding practice and recommending any action required as appropriate.
- To set and oversee the work of the sub groups, thematic groups and task & finish groups by:
 - Agreeing the Terms of Reference and approving the work plans for each group.
 - Monitoring the work of the groups and reporting to the Executive in relation to work completed, impact delivered and areas requiring improvement.
 - Assisting in identifying cross cutting issues and themes across various sub group activity;
- To be responsible for promoting constructive and open challenge by:
 - Providing transparent accounts by way of formal updates to the CHSCP Executive that include performance against CHSCP priorities, general updates and identified risks to safeguarding performance.
 - Engaging in discussion and providing cross-agency challenge and scrutiny of the progress and performance of both safeguarding partners and relevant agencies.

Standards of Operation

- The City Safeguarding Children Partnership Board will be chaired by the Independent Safeguarding Children Commissioner.
- A representative from one of the safeguarding partners will act as vice chair.
- The City Board will meet quarterly as a minimum.
- The City Board is quorate if attendance includes at least one representative of each of the safeguarding partners.
- The Terms of Reference will be reviewed annually.