

## **The Case Review Sub Group – Terms of Reference**

### **Role**

The Case Review sub group is responsible for coordinating the local framework for reviewing serious child safeguarding cases as set out in Working Together 2018.

### **Membership**

- The Independent Safeguarding Children Commissioner (ISCC).
- The CHSCP's Senior Professional Advisor
- Representatives from all safeguarding partners in the City of London and Hackney and several key relevant agencies.
- Representatives will have a strategic / senior role in relation to the review of serious child safeguarding cases within their own organisations.

### **Responsibilities**

- To identify serious child safeguarding cases which raise issues of importance in relation to the City of London and Hackney.
- To oversee the process for Rapid Reviews and communication with the Child Safeguarding Practice Review Panel.
- To oversee the review of local serious child safeguarding cases where a Local Child Safeguarding Practice Review has been instigated by the ISCC and ratified by safeguarding partners.
- To oversee the implementation of actions arising from case reviews and to hold safeguarding partners and relevant agencies to account for their performance in this regard.
- To contribute to the CHSCP annual report.
- The Chair of sub-group will provide regular reports to the CHSCP Executive and the Safeguarding Children Partnership Boards in the City of London and Hackney.

### **Standards of Operation**

- The Case Review sub group will be chaired by the ISCC.
- The Senior Professional Advisor to the CHSCP will act as vice chair.
- The Case Review sub group will meet at a minimum quarterly. Extraordinary meetings will be convened as and when required.
- The Case Review sub group is inquorate in the absence of any safeguarding partner.
- The Terms of Reference for the Case Review sub group will be reviewed annually.