

The Quality Assurance Sub Group – Terms of Reference

Role

To implement and oversee the CHSCP's learning and improvement framework, identifying areas of practice improvement and establishing reassurance about the sufficiency of the CHSCP's safeguarding arrangements.

Membership

- Representatives from all safeguarding partners and several key relevant agencies.
- Representatives will have a strategic / senior role in relation to performance within their own organisation.

Responsibilities

- To develop and effectively implement the CHSCP's Learning & Improvement Framework.
- To use reviews of serious child safeguarding cases / external learning to identify areas of practice improvement – triangulating with other quality assurance activity.
- To develop and implement an effective approach to learning that includes capturing the views and experiences of those directly or indirectly engaged with local services and using this intelligence to both inform and improve safeguarding practice.
- To evaluate practice in the context of the lived experiences of children and young people fully informing decisions and actions.
- Implement and oversee a systematic auditing process that enables safeguarding partners to monitor the quality of front-line practice and to judge where there is a need to target areas for development.
- To develop, implement and scrutinise an agreed safeguarding dataset that monitors key points in the 'journey of the child' - supporting and challenging both safeguarding partners and relevant agencies in respect of their performance, on both an individual and multi-agency perspective.
- To contribute to the CHSCP annual report.
- The Chair of sub-group will provide regular reports to the CHSCP Executive and the Safeguarding Children Partnership Boards in the City of London and Hackney.

Standards of Operation

- The Independent Child Safeguarding Commissioner (ISCC) has delegated responsibility for the implementation and oversight of the CHSCP's learning and improvement framework. This ensures fundamental transparency on the interpretation and analysis of key safeguarding information, leading to meaningful challenge, change and impact in respect of performance and practice improvement.
- The QA sub group will be chaired by the Senior Professional Advisor.
- A representative from one of the safeguarding partners will act as vice chair.
- The QA sub group will meet at a minimum quarterly. Extraordinary meetings will be convened as and when required
- The QA sub group is quorate if attendance includes at least one representative of each of the safeguarding partners.
- The Terms of Reference for the QA sub group will be reviewed annually.